

## Checklist for the Short-Term Student Teaching Abroad Application

1. Placement Information Sheet with 2x2 photographs- **make sure you sign** after “registrant’s signature and date”
  - a. Number of weeks in school: Fall 2024: 4; Spring 2025: 5-6 .
  - b. Fall beginning date in school: November 25. Spring beginning date in school: March 31.
  - c. Easter Break will give you time for travel in your host nation- Easter 2025 is April 20.
  - d. Will you have completed all requirements...? Circle YES
2. *Optional* Special Request Letter to Dr. Stachowski (location within a country, medical needs, other unique requests)
3. Acknowledgement of Responsibilities (signed by you)
4. Signed Release Statement (by you and a parent if they claim you as a dependent)
5. Autobiography (share details about yourself and your interests)
6. School Experiences (include upcoming student teaching placement in PA)
7. Course Listings (be sure to list the **TITLES** of the courses, not the numbers)
8. Additional Information (try not to leave anything blank/ include PSEA under memberships)
9. Pennsylvania State Police Criminal Record Check
10. Check for Registration and Program Fees (which go entirely to the Global Gateway for Teachers<sup>\*\*\*</sup>) written to Indiana University (\$1225)- Online portal available at <http://go.iu.edu/GlobalGateway24-25>
11. Attached budget and insurance form (one copy)\*

*\*NOTE: You will need to have health insurance that is valid overseas and become a member of PSEA (Pennsylvania State Educators Association) for liability insurance.*

<sup>\*\*\*</sup> <https://education.indiana.edu/programs/global-gateway/index.html>

## Short-Term Student Teaching Abroad Budget and Insurance Form

Name: \_\_\_\_\_

Student Teaching Semester: \_\_\_\_\_

Country: \_\_\_\_\_

### Overseas Student Teaching Budget Estimate

\$ 1225 Registration and Program Fees

\$ \_\_\_\_\_ Estimate of Airfare

\$ \_\_\_\_\_ Estimate of Living Expenses

\$ \_\_\_\_\_ Estimate of In-country travel (bus/ train pass, taxis, etc.)

\$ \_\_\_\_\_ Estimate of Passport/ Visa Fees

\$ \_\_\_\_\_ Estimate of Miscellaneous Expenses

\$ \_\_\_\_\_ TOTAL

I understand I am required to have global health insurance and join PSEA at [psea.org](http://psea.org) prior to student teaching abroad. I also understand that I am required to attend a workshop during the semester prior to student teaching.

Signature and Date: \_\_\_\_\_

*Please return one copy of this to Dr. Bradaschia with your registration packet.*